



Actions taken of the Meeting of Internal Quality Assurance Cell

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA, KERALA, 680125

Action taken report upon the minutes of IQAC meeting on 27th June 2023

AGENDA	ACTION TAKEN
<i>AQAR status</i>	<ul style="list-style-type: none">• Special awards instituted for batches having notable percentage of graduation outcome.• Started Pearson MePro English training for Placement seeking students
<i>Examination schedule and Academic calendar for year 2023-24</i>	<ul style="list-style-type: none">• The Examination Schedule and Academic Calendar prepared by IQAC is published in college website and handbook.• Even semester examinations and project viva for final semester UG and PG students are scheduled to completed by March 2024.
<i>Plan of Action 2023-24</i>	<ol style="list-style-type: none">a) The OBE committee organized a workshop on OBE attainment calculations using Linways software, aimed at equipping faculty with the tools to effectively facilitate OBE calculations.b) Each board of studies initiated NEP-based syllabus preparation, with periodic reviews and approvals.c) Dr. Sr. Mariamma K D is appointed as the nodal officer for the establishment of Academic Bank of Credits in the campus. The circulars and guidelines regarding the implementation of ABC were communicated to students and faculty.d) Research workshops, seminars, and workshop on funding opportunities were organized to encourage the participation of faculty members and students research related activitiese) Implemented Pearson English training for Placement seeking students and all first year students of 2023 admission.
<i>Deeksharambh (Student Induction Programme)</i>	The induction program was held across five different venues to accommodate all students effectively.
<i>Analysis of NIRF Ranking</i>	<ul style="list-style-type: none">• Faculty members have been encouraged to collaborate on research projects, attend workshops on academic writing, and submit papers to national and international journals.



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	<ul style="list-style-type: none">• It is decided to introduce a framework for incentivizing high-quality publications, including recognition in institutional meetings and support for conference participation on suggestion by the IQAC.• Collaborations with industry leaders and educational institutions have been initiated to provide students with internships, placements, and progression pathways.
<i>Screening test for 2023 admission UG students</i>	The screening test for the 2023 UG admission students was conducted through Moodle LMS, ensuring an efficient and organized process. The results of the test were promptly sent to the chief mentors for further analysis and guidance, enabling them to provide targeted support to the students based on their performance.
<i>FDP for New Teachers</i>	one-week Faculty Development Program (FDP) for newly appointed teachers conducted from 1 st December 2023 to 11 th December 2023
<i>OBE Calculation</i>	The OBE committee in association with IQAC organized an OBE training on 11 th October 2023 and a one day workshop on OBE attainment calculations using Linways software on 12 th December 2023.
<i>Any other matter</i>	<ul style="list-style-type: none">• IQAC collected student progression data from all departments in the month of August to support NIRF ranking through Linways software.• Award Distribution for Student Progression implemented

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Action taken report upon the minutes of IQAC meeting on 8th November 2023

AGENDA	ACTION TAKEN
<i>AQAR status</i>	AQAR submission date extended to April 30 2024. Uploaded the AQAR on 6 th march 2024.
<i>AAA Audit</i>	Under the supervision of Principal, Vice Principals and Deans IQAC conducted the second level audit of all aided departments on February and March 2024
<i>Workshop on Curriculum framing of NEP 2020</i>	Each BOS of the college appointed committees for the supervision of FYUGP. Dr. K J Varghese is the convenor of the college level committee.
<i>SIQAC initiatives</i>	<ul style="list-style-type: none">Started displaying of daily events report with the help of SIQAC from the month of February 2024.Newsletter and video based on the events of the month of March is prepared
<i>Any other matter</i>	<ul style="list-style-type: none">Pearson test for all first year UG classes completedTwo open day programs conducted during the month of January 2024Conducted a one-day orientation programme for the higher secondary teachers on FYUGP. Dr. K J Varghese and Dr. Arun Balakrishnan were the resource personsNew feedback is collecting based on even semester teaching learning process

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Action taken report upon the minutes of IQAC meeting on 23rd January 2024

AGENDA	ACTION TAKEN
<i>IQAC Initiative IKS</i>	<ul style="list-style-type: none">• A sub-committee has been formed to identify key areas and develop strategies for its inclusion in the curriculum.• The committee suggested launch the courses on the Christ Open Courseware platform, offering a modern presentation of IKS.• It is also suggested for the collaboration to curate the content that reflects India's rich traditions, culture, and scientific advancements. To enhance awareness, it is suggested to organize workshops and seminars and the consultation with external experts is also advised to ensure high-quality course delivery.
<i>IQAC initiative -Pearson Language Training</i>	The college collaborated with Pearson India for follow-up training sessions and workshops to further enhance students' skills. It is decided to develop an academic support plan for students scoring below the expected level in Pearson Level Identification Test by selecting students scoring highest level and including them for Earn While Learn Project. It is also decided to give special awards for students achieving maximum progress in one year training.
<i>OBE Audit</i>	Conducted an OBE Audit, and OBE Cards are ready to distribute to the PG 2022 Admission Batch during the Degree Convocation Program.
<i>Digital Valuation</i>	Necessary infrastructure augmentation completed for the implementation of digital valuation. Organized different level of training to Valuation Camp Chairpersons, Chief Examiners and Additional Examiners on digital valuation.
<i>ABC id creation</i>	Dr. Sr. Mariyamma K D, Assistant Controller of Examinations is appointed as the nodal officer for the creation and supervision of ABC ID of each students admitted to the college from 2019. It is decided to complete the ID creation by utilizing the data available from the Linways ERP.
<i>Any other matter</i>	<ul style="list-style-type: none">• IQAC and CCRCPC jointly developed plans to increase partnerships with research organizations, encourage faculty participation in impactful research, and actively pursue funding opportunities from both government and private sectors to support the institution's academic and research goals.



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	<ul style="list-style-type: none">• Conducted the workshop for the faculty members of the college on Advanced Moodle LMS Tools.• An Orientation Program on Funding Opportunities organized on 9th February 2024
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Action taken report upon the minutes of IQAC meeting on 20th March 2024

AGENDA	ACTION TAKEN
<i>NEP Implementation Initiatives</i>	<ul style="list-style-type: none">• Each Board of Studies prepared syllabus for the implementation of Four-Year Undergraduate Program.• Communicated the Double Major proposals to University of Calicut on the recommendation of the Governing Council.• Dr. K J Varghese, Dean of International Relations and Educational Outreach, has been appointed as the academic coordinator for the FYUGP of the college.
<i>Multi-disciplinary Research Projects</i>	The establishment of Sangama Grama Madhava Chair opened an opportunity for the faculty and research scholars to develop and submit multi-disciplinary research proposals for possible funding from Government and Non-Government Agencies. It is also decided to consider priority for high-quality multi-disciplinary research proposals for the disbursement of seed money for the academic year
<i>Pearson Language Training Evaluation</i>	Principal in consultation with Vice Principals and Deans decided to consider periodic review of student participation in English training. A committee is appointed for the evaluation. It is also decided to distribute special Gifts for Top-Performing Batches and consider Earn While Learn Projects for top performing Students
<i>OBE Consultancy</i>	The OBE Committee provided consultancy services to other colleges, and the college administration supported these initiatives by facilitating workshops and sharing resources.
<i>AAA Audit Evaluation</i>	AAA audit for unaided departments also completed during the month of April 2024. Based on the audit findings each department developed action plans for improvement and submitted for presentation during the month of June 2024.
<i>Any other matter</i>	<ul style="list-style-type: none">• A committee formed to explore avenues for improving the quality of research and expanding funding opportunities.• The college implemented the use of the Linways ERP system to collect and manage project details, student progression, and internship information.• Organized an Orientation Program for administrative staff on FYUGP



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	<ul style="list-style-type: none">• Organized the one-week FDP for the teachers appointed for the academic year 2024-25 from 20th May 2024.• Orientation Program on Professional Integrity and Devotion of Educators organized on 30th May 2024.
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